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**BAYSIDE HOCKEY CLUB INCORPORATED**  
**(Bayside HC)**

Registration Number A0044571

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## **FEE POLICY**

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### **Definitions**

In this Policy:

**HV** means Hockey Victoria; and

**Member** means a member (including a social member and a life member) of Bayside HC.

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### **Application**

This Policy applies to Bayside HC Members, current and prospective.

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## **Policy**

### **1. Introduction**

As a non-profit hockey club Bayside HC relies heavily on Member fees to remain financially viable.

### **2. Membership of Bayside HC.**

Bayside HC offers the following memberships:

1. Playing member (junior or senior);
2. Associate member (coaches, team managers, umpires, parents of junior members);
3. Social member (current not active but intended to be revived in 2021); and
4. Life member (awarded following nomination of a person with 10 or more years' significant contribution to Bayside HC).

### **3. Membership fees**

Membership fees are set annually by the Bayside HC Committee. Bayside HC seeks to keep fees as low as possible whilst reflecting the operating costs associated with running Bayside HC. Different fees may apply to different memberships, and to different sections within those memberships, for example senior and junior playing memberships.

### **4. Playing member fees**

#### **General**

Registering to play for Bayside HC is a 2 stage process. A playing member must:

1. register with HV and pay the relevant fee which includes mandatory insurance; and
2. register with Bayside HC and pay the relevant playing member fee.

HV membership is mandatory before any person can take the field for Bayside HC **including for training**. Bayside HC's playing membership fee must be paid before a playing member can take part in any competition (winter, summer or indoor).

Players with a debt from a previous season are considered unfinancial and will not be eligible to play until outstanding fees have been paid in full or an agreed payment plan has been approved by the Treasurer and the President..

#### **Mid-season membership**

- Players joining at the start of the season must pay for the full season.
- Players commencing after the start of the season must pay, at the Committee's discretion either an appropriate pro-rata fee or a fixed amount as may be determined from time to time by the Committee.

#### **Payment plan**

Bayside HC will consider an application for a payment plan from any individual that, due to personal circumstances, seeks to spread the costs of its membership over a longer period of time.

Payment plan applications must be made in writing to the Treasurer and will be considered by the Committee on a case by case basis.

#### **Financial Hardship**

Bayside HC may be able to assist a player experiencing genuine financial hardship in paying fees. All requests must be made in writing to the Treasurer and will be dealt with by the Committee on a confidential basis .

#### **Transfers**

If a player wishes to transfer to another hockey club, all outstanding fees and other amounts due must be paid prior to this transfer, and the clearance will be delayed until all outstanding fees are paid.

#### **5. Refunds**

In exceptional circumstances a fee refund may be available at the absolute discretion of the Committee.

#### **6. Further details**

Current memberships fees, due dates and other relevant information is published on the Bayside HC website <https://www.baysidehockey.com.au>

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## **Questions**

If you have any questions, concerns, or issue relating to the content of this Policy contact the **Bayside HC Secretary** on [secretary@baysidehockey.com.au](mailto:secretary@baysidehockey.com.au).

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